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STATUTES AND STANDING VOTES

STATUTES

Adopted November 8, 1911: *amended May* 8, 1912, *January* 8, *and May* 14, 1913

CHAPTER I

THE CORPORATE SEAL

ARTICLE 1. The Corporate Seal of the Academy shall be as here depicted:

ARTICLE 2. The Recording Secretary shall have the custody of the Corporate Seal.

See Chap. v. art. 3; chap. vi. art. 2.

CHAPTER II

Fellows and Foreign Honorary Members and Dues

Article 1. The Academy consists of Fellows, who are either citizens or residents of the United States of America, and Foreign Honorary Members. They are arranged in three Classes, according to the Arts and Sciences in which they are severally proficient, and each Class is divided into four Sections, namely:

Class I. *The Mathematical and Physical Sciences*
- Section 1. Mathematics and Astronomy
- Section 2. Physics
- Section 3. Chemistry
- Section 4. Technology and Engineering

Class II. *The Natural and Physiological Sciences*
- Section 1. Geology, Mineralogy, and Physics of the Globe
- Section 2. Botany
- Section 3. Zoölogy and Physiology
- Section 4. Medicine and Surgery

Class III. *The Moral and Political Sciences*
- Section 1. Theology, Philosophy, and Jurisprudence
- Section 2. Philology and Archaeology
- Section 3. Political Economy and History
- Section 4. Literature and the Fine Arts

Article 2. The number of Fellows shall not exceed Six hundred, of whom not more than Four hundred shall be residents of Massachusetts, nor shall there be more than Two hundred in any one Class.

Article 3. The number of Foreign Honorary Members shall not exceed Seventy-five. They shall be chosen from among citizens of foreign countries most eminent for their discoveries and attainments in any of the Classes above enumerated. There shall not be more than Twenty-five in any one Class.

Article 4. If any person, after being notified of his election as Fellow, shall neglect for two months to accept in writing and to pay his Admission Fee (unless he be at that time absent from the Commonwealth) his election shall be void; and if any Fellow resident within fifty miles of Boston shall neglect to pay his Annual Dues for twelve months after they are due, provided his attention shall have been

called to this Article of the Statutes in the meantime, he shall cease to be a Fellow; but the Council may suspend the provisions of this Article for a reasonable time.

With the previous consent of the Council, the Treasurer may dispense (*sub silentio*) with the payment of the Admission Fee or of the Annual Dues or both whenever he shall deem it advisable. In the case of officers of the Army or Navy who are out of the Commonwealth on duty, payment of the Annual Dues may be waived during such absence if continued during the whole financial year and if notification of such expected absence be sent to the Treasurer. Upon similar notification to the Treasurer, similar exemption may be accorded to Fellows subject to Annual Dues, who may temporarily remove their residence for at least two years to a place more than fifty miles from Boston.

If any person elected a Foreign Honorary Member shall neglect for six months after being notified of his election to accept in writing, his election shall be void.

See Chap. vii art. 2.

ARTICLE 5. Every Fellow hereafter elected shall pay an Admission Fee of Ten dollars.

Every Fellow resident within fifty miles of Boston shall, and others may, pay such Annual Dues, not exceeding Fifteen dollars, as shall be voted by the Academy at each Annual Meeting, when they shall become due; but any Fellow shall be exempt from the annual payment if, at any time after his admission, he shall pay into the treasury Two hundred dollars in addition to his previous payments.

All Commutations of the Annual Dues shall be and remain permanently funded, the interest only to be used for current expenses.

Any Fellow not previously subject to Annual Dues who takes up his residence within fifty miles of Boston, shall pay to the Treasurer within three months thereafter Annual Dues for the current year, failing which his Fellowship shall cease; but the Council may suspend the provisions of this Article for a reasonable time.

Only Fellows who pay Annual Dues or have commuted them may hold office in the Academy or serve on the Standing Committees or vote at meetings.

ARTICLE 6. Fellows who pay or have commuted the Annual Dues and Foreign Honorary Members shall be entitled to receive gratis one copy of all Publications of the Academy issued after their election.

See Chap. x. art. 2.

ARTICLE 7. Diplomas signed by the President and the Vice-President of the Class to which the member belongs, and countersigned by the Secretaries, shall be given to all the Fellows and Foreign Honorary Members.

ARTICLE 8. If, in the opinion of a majority of the entire Council, any Fellow or Foreign Honorary Member shall have rendered himself unworthy of a place in the Academy, the Council shall recommend to the Academy the termination of his membership; and if three fourths of the Fellows present, out of a total attendance of not less than fifty, at a Stated Meeting, or at a Special Meeting called for the purpose, shall adopt this recommendation, his name shall be stricken from the Roll.

See Chap. iii.; chap. vi. art. 1; chap. ix. art. 1, 7; chap. x. art. 2.

CHAPTER III

ELECTION OF FELLOWS AND FOREIGN HONORARY MEMBERS

ARTICLE 1. Elections of Fellows and Foreign Honorary Members shall be by ballot, and only at the Stated Meetings in January and May. Three fourths of the ballots cast, and not less than twenty, must be affirmative to effect an election.

ARTICLE 2. Candidates must be proposed in writing by two Fellows of the Section for which the proposal is made. These signed nominations shall be sent to the Corresponding Secretary and shall be retained by him until the fifteenth of the following October or February, as the case may be, when all nominations then in his hands shall be immediately sent in printed form to every Fellow having the right to vote, with the names of the proposers in each case, and with a request to send to the Corresponding Secretary written comments on these names not later than the fifth of November or the fifth of March respectively.

All the signed nominations, with the comments thereon, received up to the fifth of November or the fifth of March shall be sent at once to the appropriate Class Committees, which shall report their decisions to the Council at a special meeting to be called to consider nominations, not later than two days before the meeting of the Academy in December and April respectively.

ARTICLE 3. All nominations approved by the Council shall be read to the Academy at a meeting in December or in April, or be sent to the

Fellows in print with the official notice of the meeting, and shall then be posted in the Hall of the Academy until the balloting.

Not later than two weeks after any nomination is reported to the Academy, the Corresponding Secretary shall send to every Fellow having the right to vote a brief printed account of the nominee.

See Chap. ii.; chap. vi. art. 1; chap. ix. art. 1.

CHAPTER IV

Officers

Article 1. The Officers of the Academy shall be a President (who shall be Chairman of the Council), three Vice-Presidents (one from each Class), a Corresponding Secretary (who shall be Secretary of the Council), a Recording Secretary, a Treasurer, and a Librarian, all of whom shall be elected by ballot at the Annual Meeting, and shall hold their respective offices for one year, and until others are duly chosen and installed.

There shall be also twelve Councillors, one from each Section of each Class. At the Annual Meeting in 1912 three Councillors, one from each Class, shall be elected by ballot to serve for one year, three for two years, three for three years, and three for four years. At each subsequent Annual Meeting three Councillors, one from each Class, shall be elected by ballot to serve for the full term of four years and until others are duly chosen and installed. The same Fellow shall not be eligible for two successive terms.

The Councillors, with the other officers previously named, and the Chairman of the House Committee, *ex officio*, shall constitute the Council.

See Chap. x. art. 1.

Article 2. If any office shall become vacant during the year, the vacancy may be filled by the Council in its discretion for the unexpired term.

Article 3. At the Stated Meeting in March, the President shall appoint a Nominating Committee of three Fellows having the right to vote, one from each Class. This Committee shall prepare a list of nominees for the several offices to be filled, and for the Standing Committees, and cause it to be sent to the Recording Secretary not later than four weeks before the Annual Meeting.

ARTICLE 4. Independent nominations for any office, if signed by at least twenty Fellows having the right to vote, and received by the Recording Secretary not less than ten days before the Annual Meeting, shall be inserted, together with the list of nominees prepared by the Nominating Committee, in the call therefor, and shall be mailed to all the Fellows.

See Chap. vi. art. 2.

ARTICLE 5. The Recording Secretary shall prepare for use in voting at the Annual Meeting a ballot containing the names of all persons duly nominated for office.

CHAPTER V

THE PRESIDENT

ARTICLE 1. The President, or in his absence the senior Vice-President present (seniority to be determined by length of continuous fellowship in the Academy), shall preside at all meetings of the Academy. In the absence of all these officers, a Chairman of the meeting shall be chosen by ballot.

ARTICLE 2. Unless otherwise ordered, all Committees which are not elected by ballot shall be appointed by the presiding officer.

ARTICLE 3. Any deed or writing to which the Corporate Seal is to be affixed, except leases of real estate, shall be executed in the name of the Academy by the President or, in the event of his death, absence, or inability, by one of the Vice-Presidents, when thereto duly authorized.

See Chap. ii. art. 7; chap. iv. art. 1, 3; chap. vi. art. 2; chap. vii. art. 1; chap. ix. art. 6; chap. x. art. 1; 2; chap. xi. art. 1.

CHAPTER VI

THE SECRETARIES

ARTICLE 1. The Corresponding Secretary shall conduct the correspondence of the Academy and of the Council, recording or making an entry of all letters written in its name, and preserving for the files all official papers which may be received. At each meeting of the Council he shall present the communications addressed to the Academy which

have been received since the previous meeting, and at the next meeting of the Academy he shall present such as the Council may determine.

He shall notify all persons who may be elected Fellows or Foreign Honorary Members, send to each a copy of the Statutes, and on their acceptance issue the proper Diploma. He shall also notify all meetings of the Council; and in case of the death, absence, or inability of the Recording Secretary he shall notify all meetings of the Academy.

Under the direction of the Council, he shall keep a List of the Fellows and Foreign Honorary Members, arranged in their several Classes and Sections. It shall be printed annually and issued as of the first day of July.

See Chap. ii. art. 7; chap. iii. art. 2, 3; chap. iv. art. 1; chap. ix. art. 6; chap. x. art. 1; chap. xi. art. 1.

ARTICLE 2. The Recording Secretary shall have the custody of the Charter, Corporate Seal, Archives, Statute-Book, Journals, and all literary papers belonging to the Academy.

Fellows borrowing such papers or documents shall receipt for them to their custodian.

The Recording Secretary shall attend the meetings of the Academy and keep a faithful record of the proceedings with the names of the Fellows present; and after each meeting is duly opened, he shall read the record of the preceding meeting.

He shall notify the meetings of the Academy to each Fellow by mail at least seven days beforehand, and in his discretion may also cause the meetings to be advertised; he shall apprise Officers and Committees of their election or appointment, and inform the Treasurer of appropriations of money voted by the Academy.

He shall post in the Hall a list of the persons nominated for election into the Academy; and after all elections, he shall insert in the Records the names of the Fellows by whom the successful candidates were nominated.

In the absence of the President and of the Vice-Presidents he shall, if present, call the meeting to order, and preside until a Chairman is chosen.

See Chap. i.; chap. ii. art. 7; chap. iv. art. 3, 4, 5; chap. ix. art. 6; chap. x. art. 1, 2; chap. xi. art. 1, 3.

ARTICLE 3. The Secretaries, with the Chairman of the Committee of Publication, shall have authority to publish such of the records of the meetings of the Academy as may seem to them likely to promote its interests.

CHAPTER VII

The Treasurer and the Treasury

Article 1. The Treasurer shall collect all money due or payable to the Academy, and all gifts and bequests made to it. He shall pay all bills due by the Academy, when approved by the proper officers, except those of the Treasurer's office, which may be paid without such approval; in the name of the Academy he shall sign all leases of real estate; and, with the written consent of a member of the Committee on Finance, he shall make all transfers of stocks, bonds, and other securities belonging to the Academy, all of which shall be in his official custody.

He shall keep a faithful account of all receipts and expenditures, submit his accounts annually to the Auditing Committee, and render them at the expiration of his term of office, or whenever required to do so by the Academy or the Council.

He shall keep separate accounts of the income of the Rumford Fund, and of all other special Funds, and of the appropriation thereof, and render them annually.

His accounts shall always be open to the inspection of the Council.

Article 2. He shall report annually to the Council at its March meeting on the expected income of the various Funds and from all other sources during the ensuing financial year. He shall also report the names of all Fellows who may be then delinquent in the payment of their Annual Dues.

Article 3. He shall give such security for the trust reposed in him as the Academy may require.

Article 4. With the approval of a majority of the Committee on Finance, he may appoint an Assistant Treasurer to perform his duties, for whose acts, as such assistant, he shall be responsible; or, with like approval and responsibility, he may employ any Trust Company doing business in Boston as his agent for the same purpose, the compensation of such Assistant Treasurer or agent to be fixed by the Committee on Finance and paid from the funds of the Academy.

Article 5. At the Annual Meeting he shall report in print all his official doings for the preceding year, stating the amount and condition

of all the property of the Academy entrusted to him, and the character of the investments.

ARTICLE 6. The Financial Year of the Academy shall begin with the first day of April.

ARTICLE 7. No person or committee shall incur any debt or liability in the name of the Academy, unless in accordance with a previous vote and appropriation therefor by the Academy or the Council, or sell or otherwise dispose of any property of the Academy, except cash or invested funds, without the previous consent and approval of the Council.

See Chap. ii. art. 4, 5; chap. vi. art. 2; chap. ix. art. 6; chap. x. art. 1, 2, 3; chap. xi. art. 1.

CHAPTER VIII

THE LIBRARIAN AND THE LIBRARY

ARTICLE 1. The Librarian shall have charge of the printed books, keep a correct catalogue thereof, and provide for their delivery from the Library.

At the Annual Meeting, as Chairman of the Committee on the Library, he shall make a Report on its condition.

ARTICLE 2. In conjunction with the Committee on the Library he shall have authority to expend such sums as may be appropriated by the Academy for the purchase of books, periodicals, etc., and for defraying other necessary expenses connected with the Library.

ARTICLE 3. All books procured from the income of the Rumford Fund or of other special Funds shall contain a book-plate expressing the fact.

ARTICLE 4. Books taken from the Library shall be receipted for to the Librarian or his assistant.

ARTICLE 5. Books shall be returned in good order, regard being had to necessary wear with good usage. If any book shall be lost or injured, the Fellow to whom it stands charged shall replace it by a new volume or by a new set, if it belongs to a set, or pay the current price thereof to the Librarian, whereupon the remainder of the set, if any,

shall be delivered to the Fellow so paying, unless such remainder be valuable by reason of association.

ARTICLE 6. All books shall be returned to the Library for examination at least one week before the Annual Meeting.

ARTICLE 7. The Librarian shall have the custody of the Publications of the Academy. With the advice and consent of the President, he may effect exchanges with other associations.

See Chap. ii. art. 6; chap. x. art. 1, 2.

CHAPTER IX

THE COUNCIL

ARTICLE 1. The Council shall exercise a discreet supervision over all nominations and elections to membership, and in general supervise all the affairs of the Academy not explicitly reserved to the Academy as a whole or entrusted by it or by the Statutes to standing or special committees.

It shall consider all nominations duly sent to it by any Class Committee, and present to the Academy for action such of these nominations as it may approve by a majority vote of the members present at a meeting, of whom not less than seven shall have voted in the affirmative.

With the consent of the Fellow interested, it shall have power to make transfers between the several Sections of the same Class, reporting its action to the Academy.

See Chap. iii. art. 2, 3; chap. x. art. 1.

ARTICLE 2. Seven members shall constitute a quorum.

ARTICLE 3. It shall establish rules and regulations for the transaction of its business, and provide all printed and engraved blanks and books of record.

ARTICLE 4. It shall act upon all resignations of officers, and all resignations and forfeitures of fellowship; and cause the Statutes to be faithfully executed.

It shall appoint all agents and subordinates not otherwise provided for by the Statutes, prescribe their duties, and fix their compensation.

They shall hold their respective positions during the pleasure of the Council.

ARTICLE 5. It may appoint, for terms not exceeding one year, and prescribe the functions of, such committees of its number, or of the Fellows of the Academy, as it may deem expedient, to facilitate the administration of the affairs of the Academy or to promote its interests.

ARTICLE 6. At its March meeting it shall receive reports from the President, the Secretaries, the Treasurer, and the Standing Committees, on the appropriations severally needed for the ensuing financial year. At the same meeting the Treasurer shall report on the expected income of the various Funds and from all other sources during the same year.

A report from the Council shall be submitted to the Academy, for action, at the March meeting, recommending the appropriation which in the opinion of the Council should be made.

On the recommendation of the Council, special appropriations may be made at any Stated Meeting of the Academy, or at a Special Meeting called for the purpose.

See Chap. x. art. 3.

ARTICLE 7. After the death of a Fellow or Foreign Honorary Member, it shall appoint a member of the Academy to prepare a Memoir for publication in the Proceedings.

ARTICLE 8. It shall report at every meeting of the Academy such business as it may deem advisable to present.

See Chap. ii. art. 4, 5, 8; chap. iv. art. 1, 2; chap. vi. art. 1; chap. vii. art. 1; chap. xi. art. 1, 4.

CHAPTER X

STANDING COMMITTEES

ARTICLE 1. The Class Committee of each Class shall consist of the Vice-President, who shall be chairman, and the four Councillors of the Class, together with such other officer or officers annually elected as may belong to the Class. It shall consider nominations to Fellowship in its own Class, and report in writing to the Council such as may receive at a Class Committee Meeting a majority of the votes cast, provided at least three shall have been in the affirmative.

See Chap. iii. art. 2.

ARTICLE 2. At the Annual Meeting the following Standing Committees shall be elected by ballot to serve for the ensuing year:

(i) *The Committee on Finance,* to consist of three Fellows, who, through the Treasurer, shall have full control and management of the funds and trusts of the Academy, with the power of investing the funds and of changing the investments thereof in their discretion.

See Chap. iv. art. 3; chap. vii. art. 1, 4; chap. ix. art. 6.

(ii) *The Rumford Committee,* to consist of seven Fellows, who shall report to the Academy on all applications and claims for the Rumford Premium. It alone shall authorize the purchase of books publications and apparatus at the charge of the income from the Rumford Fund, and generally shall see to the proper execution of the trust.

See Chap. iv. art. 3; chap. ix. art. 6.

(iii) *The Cyrus Moors Warren Committee,* to consist of seven Fellows, who shall consider all applications for appropriations from the income of the Cyrus Moors Warren Fund, and generally shall see to the proper execution of the trust.

See Chap. iv. art. 3; chap. ix. art. 6.

(iv) *The Committee of Publications,* to consist of three Fellows, one from each Class, to whom all communications submitted to the Academy for publication shall be referred, and to whom the printing of the Proceedings and the Memoirs shall be entrusted.

It shall fix the price at which the Publications shall be sold; but Fellows may be supplied at half price with volumes which may be needed to complete their sets, but which they are not entitled to receive gratis.

Two hundred extra copies of each paper accepted for publication in the Proceedings or the Memoirs shall be placed at the disposal of the author without charge.

See Chap. iv. art. 3; chap. vi. art. 1, 3; chap. ix. art. 6.

(v) *The Committee on the Library,* to consist of the Librarian, *ex officio,* as Chairman, and three other Fellows, one from each Class, who shall examine the Library and make an annual report on its condition and management.

See Chap. iv. art. 3; chap. viii. art. 1, 2; chap. ix. art. 6.

(vi) *The House Committee,* to consist of three Fellows, who shall have charge of all expenses connected with the House, including the general expenses of the Academy not specifically assigned to the care of other Committees or Officers.

See Chap. iv. art. 1, 3; chap. ix. art. 6.

(vii) *The Committee on Meetings,* to consist of the President, the Recording Secretary, and three other Fellows, who shall have charge of plans for meetings of the Academy.

See Chap. iv. art. 3; chap. ix. art. 6.

(viii) *The Auditing Committee,* to consist of two Fellows, who shall audit the accounts of the Treasurer, with power to employ an expert and to approve his bill.

See Chap. iv. art. 3; chap. vii. art. 1; chap. ix. art. 6.

ARTICLE 3. The Standing Committees shall report annually to the Council in March on the appropriations severally needed for the ensuing financial year; and all bills incurred on account of these Committees, within the limits of the several appropriations made by the Academy, shall be approved by their respective Chairmen.

In the absence of the Chairman of any Committee, bills may be approved by any member of the Committee whom he shall designate for the purpose.

See Chap. vii. art. 1, 7; chap. ix. art. 6.

CHAPTER XI

MEETINGS, COMMUNICATIONS, AND AMENDMENTS

ARTICLE 1. There shall be annually four Stated Meetings of the Academy, namely, on the second Wednesday of January, March, May, and October. Only at these meetings, or at adjournments thereof regularly notified, or at Special Meetings called for the purpose, shall appropriations of money be made, or amendments of the Statutes or Standing Votes be effected.

The Stated Meeting in May shall be the Annual Meeting of the Corporation.

Special Meetings shall be called by either of the Secretaries at the request of the President, of a Vice-President, of the Council, or of ten

Fellows having the right to vote; and notifications thereof shall state the purpose for which the meeting is called.

A meeting for receiving and discussing literary or scientific communications may be held on the second or the fourth Wednesday, or both, of each month not appointed for Stated Meetings, excepting July, August, and September; but no business shall be transacted at any meeting which may be held on the fourth Wednesday.

ARTICLE 2. Twenty Fellows having the right to vote shall constitute a quorum for the transaction of business at Stated or Special Meetings. Fifteen Fellows shall be sufficient to constitute a meeting for literary or scientific communications and discussions.

ARTICLE 3. Upon the request of the presiding officer or the Recording Secretary, any motion or resolution offered at any meeting shall be submitted in writing.

ARTICLE 4. No report of any paper presented at a meeting of the Academy shall be published by any Fellow without the consent of the author; and no report shall in any case be published by any Fellow in a newspaper as an account of the proceedings of the Academy without the previous consent and approval of the Council. The Council, in its discretion, by a duly recorded vote, may delegate its authority in this regard to one or more of its members.

ARTICLE 5. No Fellow shall introduce a guest at any meeting of the Academy until after the business has been transacted, and especially until after nominations to Fellowship have been read and the result of the balloting for candidates has been declared.

ARTICLE 6. The Academy shall not express its judgment on literary or scientific memoirs or performances submitted to it, or included in its Publications.

ARTICLE 7. All proposed Amendments of the Statutes shall be referred to a committee, and on its report, at a subsequent Stated Meeting or at a Special Meeting called for the purpose, two thirds of the ballot cast, and not less than twenty, must be affirmative to effect enactment.

ARTICLE 8. Standing Votes may be passed, amended, or rescinded at a Stated Meeting, or at a Special Meeting called for the purpose, by a vote of two thirds of the members present. They may be suspended by a unanimous vote.

See Chap. ii. art. 5, 8; chap. iii.; chap. iv. art. 3, 4, 5; chap. v. art. 1; chap. vi. art. 1, 2; chap. ix. art. 8.

STANDING VOTES

1. Communications of which notice has been given to either of the Secretaries shall take precedence of those not so notified.

2. Fellows may take from the Library six volumes at any one time, and may retain them for three months, and no longer. Upon special application, and for adequate reasons assigned, the Librarian may permit a larger number of volumes, not exceeding twelve, to be drawn from the Library for a limited period.

3. Works published in numbers, when unbound, shall not be taken from the Hall of the Academy without the leave of the Librarian.

RUMFORD PREMIUM

In conformity with the terms of the gift of Sir Benjamin Thompson, Count Rumford, of a certain Fund to the American Academy of Arts and Sciences, and with a decree of the Supreme Judicial Court of Massachusetts for carrying into effect the general charitable intent and purpose of Count Rumford, as expressed in his letter of gift, the Academy is empowered to make from the income of the Rumford Fund, as it now exists, at any Annual Meeting, an award of a gold and a silver medal, being together of the intrinsic value of three hundred dollars, as a Premium to the author of any important discovery or useful improvement in light or heat, which shall have been made and published by printing, or in any way made known to the public, in any part of the continent of America, or any of the American Islands; preference always being given to such discoveries as, in the opinion of the Academy, shall tend most to promote the good of mankind; and, if the Academy sees fit, to add to such medals, as a further Premium for such discovery and improvement, a sum of money not exceeding three hundred dollars.